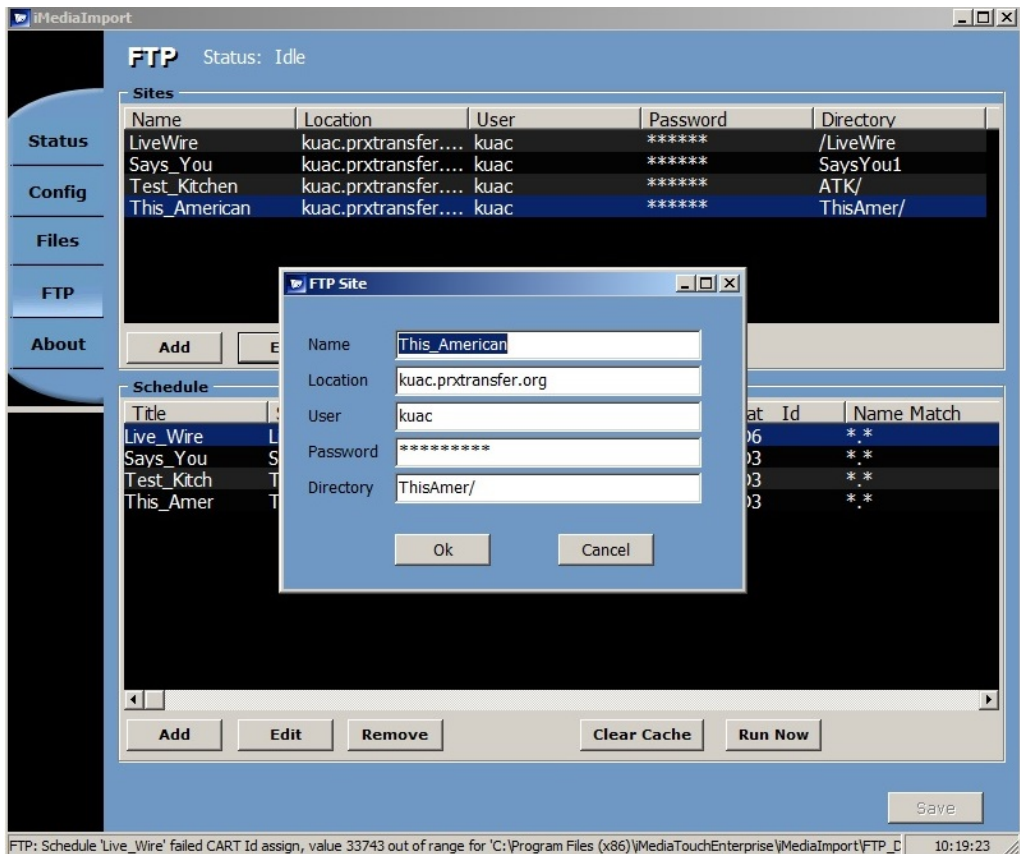


iMediaImport FTP and Dropbox

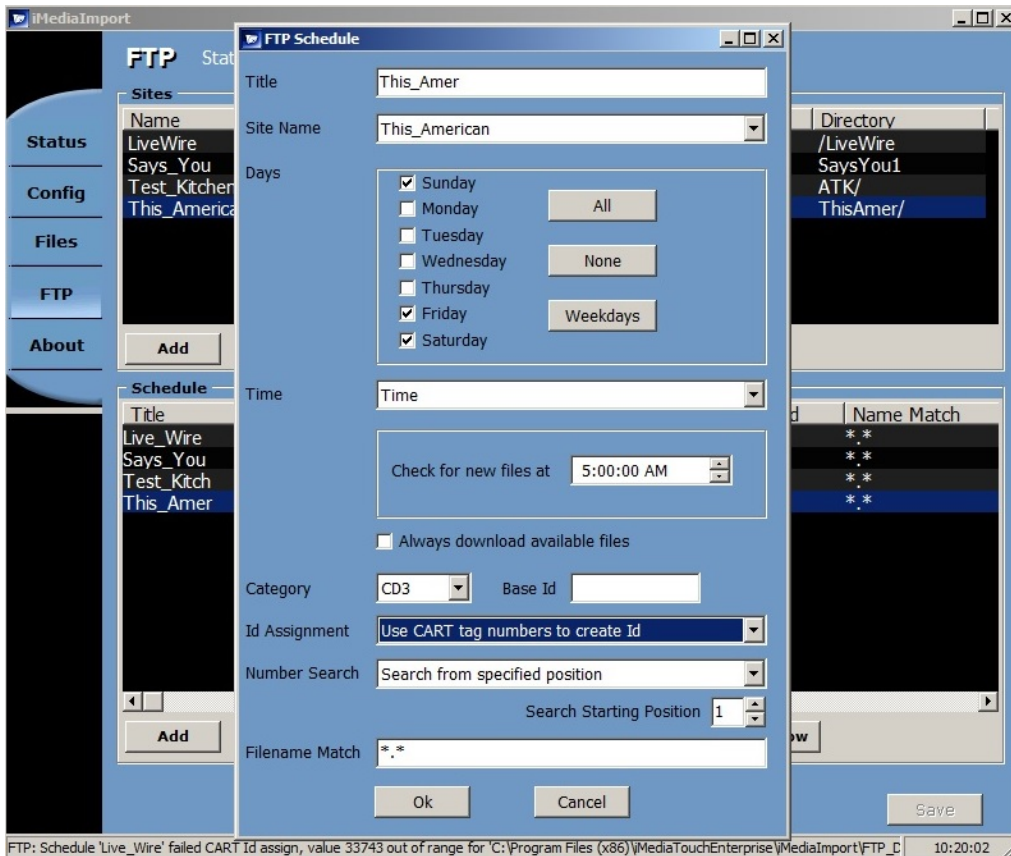
iMediaImport allows for the automatic import of audio content. This simplifies import for special programming, production house spot delivery, music and import of post-production content from third party applications. iMediaImport also utilizes an FTP scheduler and a dropbox option to be able to retrieve audio files for automatic import.



Click on 'FTP' tab to access the FTP page of the iMediaImport application – here you can set the FTP sites you can access and schedule the file downloads from those FTP sites. (Currently restricted to accessing URLs designated as ftp:// will not download from http or https sites).



Click 'Add' or 'Edit' an existing FTP site. Enter the Name and the location (sans the ftp:// designation). Enter in your Username and password to access the site. Lastly, enter in the default directory from which you will be accessing your downloadable audio files.



Now click on 'Add' button in the 'Schedule' section of the screen. Here you can add audio files to be downloaded on a date and time basis.

Title - Create a Name for the Schedule Item

Site Name - This will be one of the previously configured ftp site you added.

Days - Enable any or all of the days of the week manually or using the quick link buttons

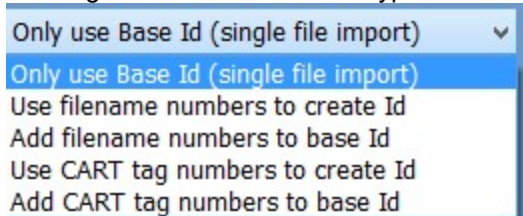
Time - Contains two settings under the drop down, Time or Interval

Check for new files allow the user to set a specific time.

Category - The drop down allows the user to select any specific category

Base ID - This is the four digit cut number that you would apply for the OMT database

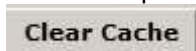
ID Assignment - There are five types of ID assignment available:



Search Starting Position is a convenient feature that allows the user to ignore or start searching through audio file at a specific numerical point.

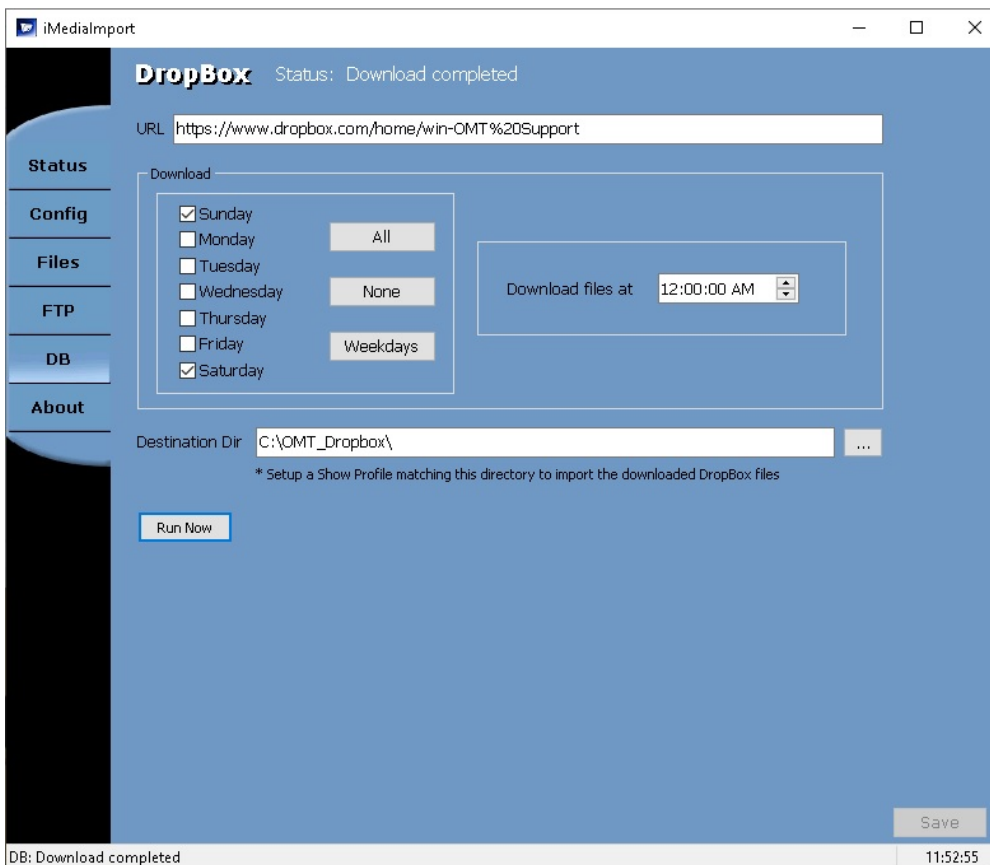
Filename Match uses the * as a wildcard

Additional options on the schedule pane:



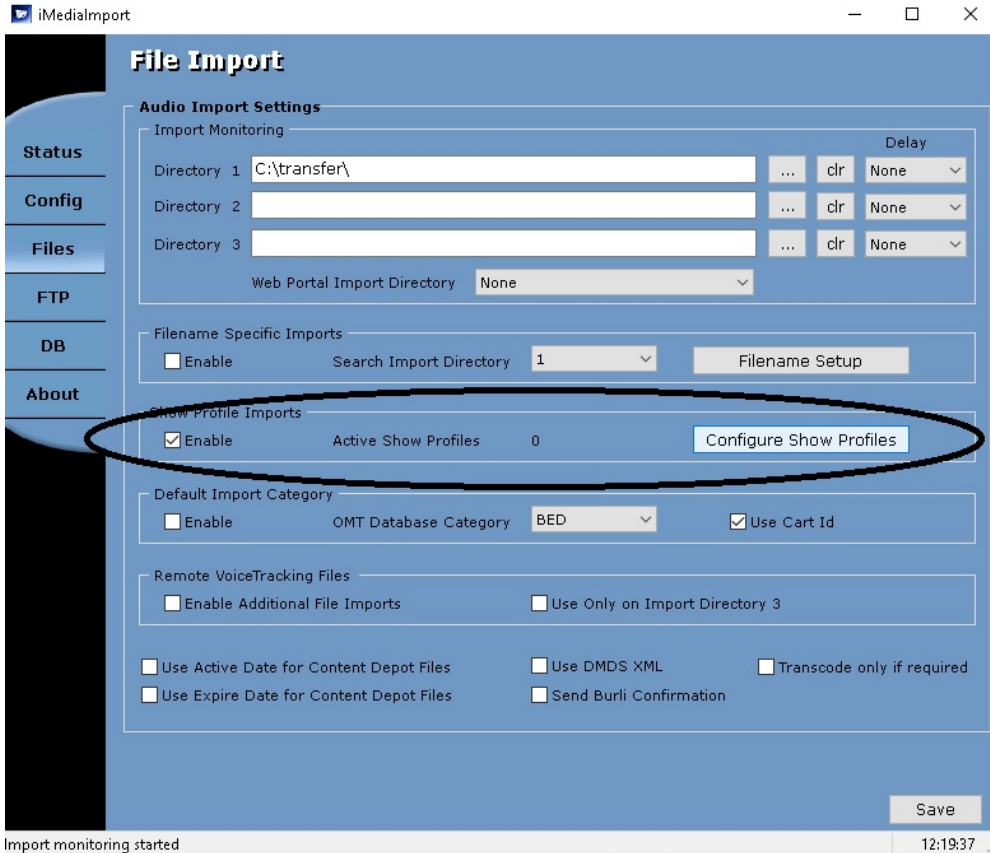
This clears the cache on your Import workstation so repeat manual connections to the same ftp account can occur without a timeout.

Run Now - Allows the user to manually run a highlighted profile. (Also recommended to 'test' any newly added FTP sites and scheduled files for functionality.)



If you have a Dropbox account – you can access the Dropbox (DB tab). Enter in the URL to your default Dropbox folder online. You can also select the day(s) and the time at which you want to automate your download from your dropbox location.

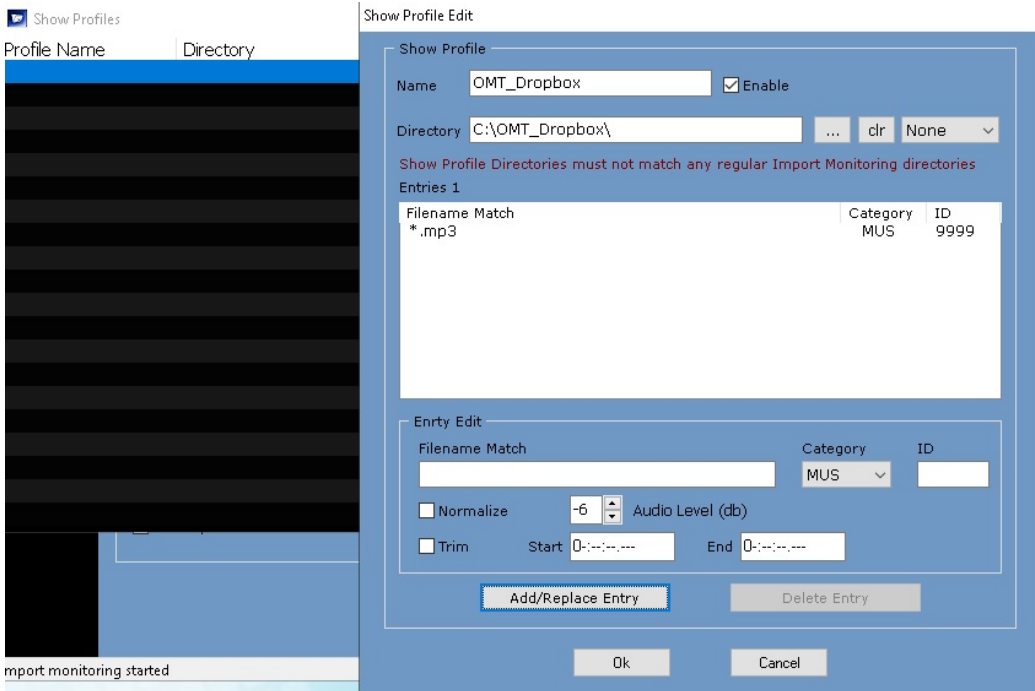
Then indicate the destination on your local drive to which your downloaded files will go to. NOTE - *you must have a Show Profile matching this directory to automate the import of your dropbox files.



Click on Configure Show Profiles



Click on 'New'.



Add Name, directory (this MUST match the destination Dropbox directory in the Dropbox tab)
From there you can add your filename match parameters (using * as a wildcard) Select your Category
and the 4 digit ID you wish to assign to the imported audio file.

There is also an option to set the Normalize and Trim setting upon importation as well. Click on
Add/Replace Entry to add more entries or edit existing ones. Click 'Ok' when done.

When you download audio files using your Dropbox account, Import then automatically imports it into
your OMT database using the Show profile parameters.

For more information about the iMediaImport contact Support at support@imediataouch.com
800-726-2635 or Sales at sales@imediataouch.com or 888-665-0501.